

National Inspection Corporation

Plan Examination Process

Step 1: Cursory Review/Familiarize yourself with the project

Step 2: Verify if other agency/ department approvals/determinations are required

Step 3: Determine adequacy of construction documents for review (OBC 107.4)

Step 4: Identify who is taking responsibility for construction documents (OBC 107.4.3)

Step 5: Check plans for compliance with applicable code sections and manufacturers installation instructions.

Step 6: Identify any discrepancies and areas of perceived non-compliance.

Step 7: Communicate your findings to the Building Official.

Step 8: The Building Official may choose to issue an adjudication order or may choose to communicate directly with the submitter, ending your involvement.

Step 9: When plan is in compliance with all applicable code, the Building Official shall issue Plan Approval Certificate.