

**VILLAGE OF FARMERSVILLE**  
**Minutes of Village Council Meeting**  
**October 26, 2020**

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The Farmersville Village Council met in regular session on Monday, October 26, 2020 at 117 E. Walnut Street, Farmersville, Ohio. Mayor Nick Lamb called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and followed by a roll call.

COUNCIL MEMBERS PRESENT: Mr. Depew, Mr. Roach, Mr. Craig, Mr. Holderman.

EMPLOYEES: Steve Morgan and Amy Schenck

OTHER IN ATTENDANCE: Kirsten Knight.

Mr. Holderman moved, Mr. Cunningham seconded to approve the minutes of October 13, 2020. Roll Call: Mr. Roach: yes; Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes, Mr. Cunningham: yes. MOTION PASSED.

Mr. Roach moved, Mr. Holderman seconded to approve the bills for this payment period 217-2020 through 236-2020 and warrant numbers 35283 - 35325 totaling \$98,898.58. Roll Call: Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes; Mr. Cunningham: yes; Mr. Roach: yes. MOTION PASSED

Mrs. Hadley arrived at the meeting at 7:05 p.m.

VISITOR COMMENTS: None.

POLICE DEPARTMENT COMMENTS: None.

FIRE DEPARTMENT COMMENTS: None.

LAW DIRECTOR COMMENTS: None.

**MAYORS COMMENTS:**

Mayor Lamb reported that he had updated the committee appointments of the Village Council members. He researched the resources that Business First offers to the businesses in the Village and will make the local businesses aware of the services that the program provides. He commented on the recent JEDD meeting held at German Township; the group discussed water and police services and worked to modify the first draft of the plan. Beggar's Night will be Saturday, October 31 from 6-8 p.m. He discussed the Community Development Block Grant (CDBG) process and stated that after the agreement is signed, the Village has one year to complete the project. He discussed the sidewalk and ramp improvement, the American's with Disabilities Act Project, the waterline tie in and a possible demolition project.

**VILLAGE ADMINISTRATOR REPORT:**

Acting Village Administrator Morgan reported that for the weeks of October 12- 25, 2020. The Service Department performed the daily operations at water and waste water treatment plants, including wasting sludge and back washing. They completed and submitted the September monthly operating report to OEPA and installed a new effluent flow meter at water treatment plant. The crew finished the south side of the Hemple Road Project Phase III; the entire project is now completed. The Park Waterline Tie-In Project is trenched and the water line is installed; the plumbing inside of buildings need to be finished up and the trench backfilled. The fire hydrant at bulk water filling station has been rebuilt. The Chevrolet service truck and the small Dodge dump truck have had new tires installed, front end alignments performed and oil changes completed. The leaf box has been installed on the dodge truck and it is ready to begin leaf pickup. Mr. Morgan performed the necessary OUPS locates and began working on inventorying all of the fire hydrants in the village noting the make, size and year installed for our records and the fire departments records. The crew began locating all of the water main valves for the water distribution system in preparation for upcoming valve exercising program in November. He also prepared for the Village Council meeting. He reported that the

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Jackson Township employees had really been a tremendous help in completing the Hemple Road Project. He suggested that the Village purchase gift certificates from Jerry's Meat Market to thank them for their help.

Mr. Craig announced that Jerry's Meat market was celebrating 50 years in business. The Village will prepare a proclamation to recognize this milestone.

Mr. Roach moved, Mr. Holderman seconded to approve the purchase of two \$40 gift certificates from Jerry's Meat Market for the Township employees to thank them for their help with the Hemple Road Project. Roll Call: Mr. Holderman: yes; Mr. Depew: yes; Mr. Cunningham: yes; Mrs. Hadley: yes; Mr. Roach: yes; Mr. Craig: yes. MOTION PASSED.

**FISCAL OFFICER REPORT:**

Mrs. Schenck reported that she and Melodie Dill met with a representative from Invoice Cloud and determined that it was not a good fit for us for a few reasons including:

\*Invoice Cloud is not compatible with our current software and would require an expensive integration;

\*Invoice Cloud charges higher credit card fees to our customers/residents;

\*Our current platform allows customers to pay their bill online from the Village's website for a smaller fee;

\*Many of Farmersville's older residents do not want to pay online and would not use a more expensive platform.

Our recommendation is to keep what we have and possibly re-evaluate at a later time as technology and software changes.

The Finance Committee reviewed the Farm Bureau lease agreement with the Village and compared the rates to the lease agreement with Escape Day Spa. The committee recommended no changes at this time.

Mrs. Schenck discussed the following 2021 budget highlights:

**Police Contract**

2020 is the last year of the current contract. Total cost for 2020 was \$110,859 paid in quarterly installments. The contract is paid from the Police Levy Fund and the General Fund.

**Street Lights**

In 2020 the Village paid a change out fee of \$4,405. I anticipate that the bill for the street lights will drop to \$17,402 annually as a result of this upgrade to more energy efficient lighting.

**Debt**

ODWA 2008 Debt for sewer lining. Interest rate 4.12%

The principal and interest are paid from the Sewer Fund. This is year 14 of the 20 year loan. Total payment \$8,817.44

**Insurance**

Currently only Mr. Younce receives insurance benefits through the Village.

Mr. Morgan receives his benefits through his wife's employer and the Village reimburses him the cost of the premiums up to 80% of the cost of the premium of the group coverage offered by the Village in that calendar year, as per the Employee Handbook. This saves the Village approximately \$1,100 a month.

**Personnel**

Three long-time employees have topped out on the salary schedule set by the Table of Organization. They are eligible to receive an un-pensionable annual bonus of up to 3% of their salary each year- the Village Administrator determines the bonus percentage based on performance. The 3% bonus is included in the budget.

We anticipate the retirement of Melodie Dill around April 2021; for the purpose of budgeting for 2021, we will budget the same salary for the entire year.

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Steve Morgan is the Acting Village Administrator and a member of the Service Department. Service Department employees rotate on-call shifts at \$50 each week, also 75 hours of overtime for each of them is included in the budget. In 2021, the cost of their salaries and benefits are divided between the Street Fund 33% and the Sewer Fund 67%. After the new well project is completed the salaries will be divided Street Fund 33%, Water Fund 33% and Sewer Fund 34%. For the 2021 budget, we will add appropriations for another member of the service department.

Currently, the Administrator position is open.

The Administrative Assistant's salary is divided into 26 pay periods and is paid as follows:

General Fund 2 pays

Income Tax- General Fund 13 pays

Sewer Fund 8 pays

Refuse Fund 3 pays

The Fiscal Officer's salary is paid directly out of the General Fund.

Mrs. Schenck reviewed the proposed 2021 Projects.

**Street-** In 2020, \$25,000 was budgeted to chip seal California Street; this work was not performed. We are working on applying for a grant for this project and using the unspent \$25,000 as the required cash match.

**Water-** Well #3 – install new well and bring into operation. We have applied for a grant through the Ohio Public Works Commission. This would also include the replacement of the filter media. The Village's cash match on this project is \$45,000.

Water Tower Rehab- \$79,052

Clean contact, reaction basin and aerator \$10,000

Meter Gun \$2,500

**Sewer-** Chlorine feed for sewer plant \$1,500

Repair micro screen \$5,000

Rebuild 2 rotating assemblies at lift stations \$5,000

She discussed the CARES Act money and the need to encumber and spend the funds by the established deadlines. She discussed the legislation on the agenda.

**LEGISLATION:**

Mayor Lamb read Ordinance No. O2020-03, an ordinance amending the 2020 Official Certificate of Estimated Resources and declaring this an emergency measure.

Mr. Holderman moved, Mr. Roach seconded to approve Ordinance No. O2020-03, an ordinance amending the 2020 Official Certificate of Estimated Resources and declaring this an emergency measure. Roll Call: Mr. Depew: yes; Mr. Cunningham: yes; Mrs. Hadley: yes; Mr. Roach: yes; Mr. Craig: yes; Mr. Holderman: yes. MOTION PASSED.

Mayor Lamb read Ordinance No. O2020-04, an ordinance amending the permanent appropriations for the current expenses and other expenditures of the Village of Farmersville, Montgomery County, state of Ohio, during the fiscal year ending December 31, 2020, and declaring an emergency.

Mr. Holderman moved, Mr. Cunningham seconded to approve Ordinance No. O2020-04, an ordinance amending the permanent appropriations for the current expenses and other expenditures of the Village of Farmersville, Montgomery County, state of Ohio, during the fiscal year ending December 31, 2020, and declaring an emergency. Roll Call: Mr.

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Mr. Holderman moved, Mr. Cunningham seconded to approve Ordinance No. O2020-04, an ordinance amending the permanent appropriations for the current expenses and other expenditures of the Village of Farmersville, Montgomery County, state of Ohio, during the fiscal year ending December 31, 2020, and declaring an emergency. Roll Call: Mr. Cunningham: yes; Mrs. Hadley: yes; Mr. Roach: yes; Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes. MOTION PASSED.

Mayor Lamb read Resolution No. R2020-04, a resolution authorizing the Village of Farmersville to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required.

Mr. Holderman moved, Mr. Roach seconded to waive the second and third readings and to declare Resolution No. R2020-04 an emergency measure. Roll Call: Mrs. Hadley: yes; Mr. Roach: yes; Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes; Mr. Cunningham: yes. Mrs. Hadley: yes. MOTION PASSED.

Mr. Roach moved, Mr. Holderman seconded to approve Resolution No. R2020-04, a resolution authorizing the Village of Farmersville to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. Roll Call: Mr. Roach: yes; Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes; Mr. Cunningham: yes; Mrs. Hadley: yes. MOTION PASSED.

OLD BUSINESS: None.

NEW BUSINESS:

The group discussed the waterline running toward the park.

The group discussed the terms of canceling the contract with National Inspection Corporation (NIC).

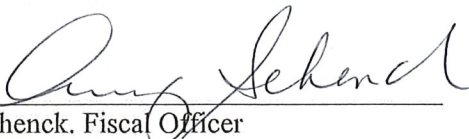
Mr. Craig requested that the lease with the farm Bureau be reviewed.


All formal actions of the Council and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

ADJOURN:

Moved by Mr. Roach and seconded by Mr. Holderman to adjourn the Council Meeting at 8:02 p.m. Roll Call: Mr. Craig: yes; Mr. Holderman: yes; Mr. Depew: yes; Mr. Cunningham: yes; Mrs. Hadley: yes; Mr. Roach: yes. MOTION PASSED.

Attest:

  
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Amy Schenck, Fiscal Officer

  
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Nick Lamb, Mayor